



Meeting of the IQAC

Day & Date : Wednesday, 12th October 2022
Time : 10:00 hrs
Venue : IQAC Chambers

Agenda:

1. Review on the Action Taken Report and Minutes of the meeting held on 4th July 2022.
2. Internal Academic and Administrative Audit preparation and schedules.
3. Review on I Year I Sem Results. Dr. Anup Kumar, Addl. Controller of Examinations will provide information. Report on Remedial classes - HoDs.
4. Measures to be taken to improve the I Year I Sem results for the next year - HoDs.
5. Student Innovations and Student Projects – Report by Dr. Shruti B Choubey
6. Discussion about Campus Placements and Internships Opportunities - Mr. Y. Vasudeva Rao Director, CDC will give a report.
7. Strengthening about Valued Added Courses, Student Development Programs, Faculty Development Programs, etc.
8. HOD's Report/presentation on Department's monthly research.
9. Presentation of draft IQAC Calendar for the upcoming Academic Year.
10. Data collection for submission of NAAC AQAR for the A.Y. 2021-22 - Guidelines by Principal.
11. Schedules of meetings with AQAR Departmental Coordinators - The Principal will address the Coordinators.
12. Any other item(s) with the permission of the Chair.

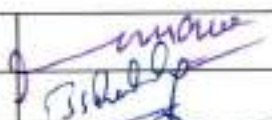

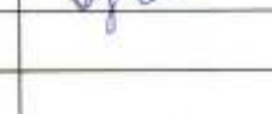


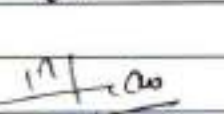
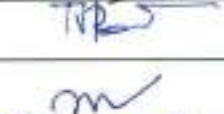
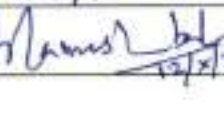


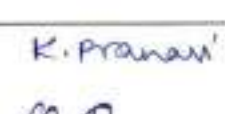
Director-IQAC




IQAC MEETING SCHEDULED ON 12-10-2022 AT 10.00 AM AT IQAC CHAMBER

ATTENDANCE SHEET

S.No.	Position in IQAC	Name	Designation	Signature
1	Chairperson	Dr. T Ch Siva Reddy	Principal	
2	Director	Dr. B Indira Reddy	Professor, Information Technology	
3	Members from the Management	Dr. K T Mahi	Chairman	
		Mr. K Abhijit Rao	CEO	
		Prof. C V Tomy	Director	
4	Heads of Departments	Dr. G V Praveen	Civil Engineering (CE)	
		Dr. Aruna Varanasi	Computer Science and Engineering (CSE)	
		Dr. C Bhargava	Electrical and Electronics Engineering (EEE)	
		Dr. SPV Subba Rao	Electronics and Communication Engineering (ECE)	
		Dr. D Mohan	Electronics and Computer Engineering (ECM)	
		Dr. Sunil Bhutada	Information Technology (IT)	
		Dr A Purushotham	Mechanical Engineering (ME)	
		Dr. P Venkat Reddy	Science and Humanities (S&H)	
		Dr. A Sandhya Rani	Management Studies (MS)	
		Dr. K Shirisha	CSE-Cyber Security	
		Dr. T V Narayana Rao	CSE-Internet of Things	
		Dr. Md. Jaffer Sadiq	CSE-Data Science	
		Dr T. V Rajinikanth	CSE-Artificial Intelligence & Machine Learning	

		Dr. E Laxminarayana	Head - Chemistry	
		Dr. B. Shashidar Reddy	Head - Mathematics	
		Dr. D. Paramesh	Head - Physics	
		Ms. N.P. Seeja	Head - English	
6	Deans	Dr. D. Kondayya	Dean, Academics	
		Dr. N Ch S N Iyengar	Dean, Library & Academic Research	
		Dr. V Kumaraswamy	Associate Dean, Academics	
		Dr. Shruti B Choubey	Associate Dean	
7	Other Members	Dr. K. Anup Kumar	Addl. Controller of Examinations	
		Dr. K. Sumanth	Professor, EEE Dept.	
		Mr. Y Vasudeva Rao	Director, CDC	
		Mr. T V Ramana Rao	Dy. Registrar	
		Mr. Heera Rajput	Dy. Registrar	
		Mr. B. Ramesh Babu	Officer, Audits & Compliance	
9	Nominee from Alumni, SNIST	Mr. Ketan Deshpande	President	
10	Industry representatives	Mr. Sangameshwar Reddy	Amazon India	
11	Student Representative	Ms. S.V. Soumya	Roll No.18311A05B2, CSE Student, Cell	
		Ms.N. Srigeethika	Roll No.19311A1212	

12 CDC K. Pranavi Senior Executive K. Pranavi

13 IT Mr. K. Vigneshwara Reddy Asst. prof. 



Minutes of the Meeting of the IQAC held on 12th October 2022 at 10:00 hrs in IQAC Chambers

Members present

1. Dr T Ch Siva Reddy, Principal & Chairperson-IQAC
2. Dr B Indira Reddy, Director-IQAC

Members from the Management

3. Mr K Abhijit Rao, CEO
4. Prof CV Tomy, Director-SNIST

Heads of Departments

5. Dr G V Praveen, HoD-Civil
6. Dr Aruna Varanasi, HoD-CSE
7. Dr C Bhargava, HoD-EEE
8. Dr SPV Subba Rao, HoD-ECE
9. Dr D Mohan, HoD-ECM
10. Dr Sunil Bhutada, HoD-IT
11. Dr A Purushotham, HoD-ME
12. Dr K Shirisha, HoD-CSE-CS
13. Dr TV Narayana Rao, HoD-CSE-IoT
14. Dr Md. Jaffer Sadiq, HoD-CSE-DS
15. Dr TV Ranini Kanth, HoD-CSE-AI & ML
16. Dr A Sandhya Rani, HoD-MS
17. Dr E Laxminarayana, HoD-Chemistry
18. Dr B Shashidar Reddy, HoD-Maths
19. Dr D Paramesh, HoD-Physics
20. Ms NP Seeja, HoD-English

Deans

21. Dr V Kumaraswamy, Associate Dean, Academics
22. Dr Shruti B Choubey, Associate Dean

Other Members

23. Dr K Anup Kumar, Addl. Controller of Examinations
24. Mr Y Vasudeva Rao, Director-CDC
25. Mr TV Ramana Rao, Deputy Registrar
26. Mr Heera Rajput, Deputy Registrar
27. Mr B Ramesh Babu, Officer, Audits & Compliance

Special Invitees

28. Ms K Pranavi, Sr. Executive-CDC
29. Mr K Vigneswara Reddy, Asst. Prof., IT Dept.

The Director of the IQAC, Dr B Indira Reddy has expressed her warm welcome to the CEO and other members of the IQAC to the meeting. She has informed that this meeting has been convened to review the Action Taken Report (ATR) on the minutes of the previous meeting as well as to discuss on few other points that are relevant to improve the quality at the departmental and institutional level. She has also emphasized the need for discussion on the finalization of the Academic Calendar prepared by the IQAC, and also to take forward the prime activity of carrying out the Academic and Administrative Audit (AAA) on a priority basis in compliance of the NAAC guidelines.

Subsequently, Dr Indira has taken the agenda points for discussion as below.

Agenda

1. Review on the Action Taken Report on the Minutes of the meeting held on 04/07/2022

Dr Indira Reddy has made a presentation summarizing the decisions of the previous meeting and the Action Taken by the respective departments, and such other authorities on the points appropriate to them. She has articulated her gratitude for the cooperation of all the academic and non-academic departments in compliance with the minutes of the IQAC meetings with respect to the introduction of IQAC calendar, constitution of various Departmental Level Committees (including the Internal Academic Audit Committee, Research Committees), organization of periodical meetings & timely submission of the Minutes / ATRs to the IQAC, review of result analysis, collection of students' feedback, updation of the publications of the faculty, preparation and circulation of Results Analysis Report by the office of the Deputy Registrar, submission of the proposals to the DST under FIST program-2022, etc.

She has further brought to the notice of the IQAC that action on the other decisions such as processing controlled documents, finalization of the cyber security policy, conducting Student Satisfaction Surveys, filling of NBA Pre-Qualified applications for accreditation of PG Engineering Programs, improvising the Attendance of the Students, submission of Mentor-Mentee list / Faculty assignments to the office of the Deputy Registrar leading to the organization of a training session for Mentors to improve the slow learners by the office of the Deputy Registrar, etc. is to be taken effectively. She has also expressed concern about the preparation and timely submission of AQAR data in the new format. She has highlighted the need of focusing these issues some of which are relisted in the Agenda along with other points.

The CEO, the Director and the Chairperson of the IQAC have expressed their satisfaction with the action taken on the points as mentioned above, and further suggested to give priority for fulfillment of the other decisions of the IQAC.

2. Internal Academic and Administrative Audit (AAA) preparation and schedules

Dr Indira Reddy has appraised the IQAC that in furtherance of the NAAC requirements and also in accordance with the decision taken in the previous meeting, the Departments have constituted Department Level Internal Academic Audit Committees, and her office has shared the template of the Department-

specific Academic Audit format with HoDs. She has informed that the IQAC has prepared a list of points for the purpose of administrative audit which will be shared with the HoDs shortly.

She has emphasized that these Internal Academic Audit Committees are required to complete the Department Level Internal Audits, and submit their reports in the prescribed format with accurate data to the IQAC on or before **20/10/2022** through the HoDs. She has requested all the HoDs to ensure submission of the audit reports within the due date to enable the IQAC for processing for Institutional Level Internal and External Audits as per the time schedule.

At this point of time, Dr Indira Reddy has requested the Principal to constitute the Institutional Level - Internal and External Academic & Administrative Audit Committees as early as possible.

3. Review on the Results of the Examinations

The Additional Controller of Examinations, Dr Anup Kumar has made a PowerPoint presentation on the results analysis of the B. Tech. 2019 Batch III/II Semester Regular Examinations held in July 2022, B. Tech. 2020 Batch II/II Semester Regular examinations held in July 2022, and B. Tech. 2021 Batch I/I Semester Regular Examinations held in April 2022, for the perusal of the IQAC.

He has also presented the statistical data of the students appeared, number of students passed and pass percentage details, before and after grafting, along with subject-wise students appeared and passed details.

4. Measures to be taken to improve the results in the next year

Dr Indira Reddy has requested suggestions from the members pertaining to the action to be taken for improvising the results in view of the less pass percentage as per the statistical data presented by the Additional Controller of Examinations.

The Director, Prof CV Tomy has suggested to focus on the semester-wise review, A22 regulations.

The Principal Dr T Ch Siva Reddy has suggested assessing the learning levels of the students and organization of special programs for advanced learners and slow learners.

Dr Aruna Varanasi, Dr V Kumaraswamy and other members of the IQAC have suggested mentor-mentee interactions, conducting remedial classes for the students who have backlogs for improvising the results.

During the discussion, Prof Tomy has further informed that as per the college norms, a student should get 35% of 40 internal marks and 35% of 60 external marks, and overall 40% of 100 marks are required to be secured to have passed the Examinations. There is a need for the college to get the approval of the JNTUH once these norms are approved by the Academic Council. He has requested the Dean-Academics for necessary action in this regard.

Dr Indira Reddy has suggested the measures such as (a) Improvising attendance of the students in the classrooms, (b) DAB determining the means to achieve the objectives by advising the faculty on teaching methodologies [what to be taught and how to teach], utilization of the learning material prepared by the senior faculty (c) DBA verification of lesson plans and ensuring effective teaching plans (d) feedback of the students pertaining to the teaching of junior faculty etc for better results.

Dr V Kumaraswamy has also stressed the need of effective implementation of the lesson plans.

Upon discussion, it has been resolved that the suggestions made by the respective members be followed for improvising the results.

5. Students Innovations and Projects

The Associate Dean-Innovation & Research of the institute, Dr. Shruti B Choubeyhas made detailed statistical data presentation on the Students Innovations and Projects being carried out through the Institution's Innovation Council (IIC). She has presented the data pertaining to the IIC Calendar Activities, MIC Driven Activities, Self-Driven Activities and Celebration Day Driven Activities. Further, she has also presented the progress of the 'data submission status with respect to the ARIIA 2022' including the policy and institutionalization of I&E activities, adoption of NISP & I&E IIC-star rating, Innovation Ambassador Activities, Teaching & Learning Programs, Industry Associations, IPR generated and commercialization, patents information, etc. She has also appraised the members of the IQAC about the IIC's active participation in the MSME Hackathons, IBC Media Hackathons & boot camps and qualitative student projects. For fourth year project quality enhancement, she has suggested to take problem statements from Smart India Hackathon.

The IQAC appreciated the progress. Dr Rajnikanth has suggested enhancing the startups. Dr SPV Subba Rao has suggested organization of an orientation program on incubation for the benefit of the students. Dr V Kumaraswamy has suggested reaching out the alumni.

Upon discussion, the CEO has suggested for best utilization of the alumni in this aspect. He has requested Dr Shruti to create a template and share the same with all the HoDs facilitating them to reach the alumni.

6. Review on the progress of the CDC activities

The Director of the CDC, Mr Y Vasudeva Rao has made a presentation on the progress of the CDC activities. He was pleased to inform the extension of the CDC in Gachibowli facilitating the CDC to have more interactions with the top level companies for students placement opportunities. Subsequently, he has read out a testimonial given by the institute's alumni Ms Yana Deepika Reddy to M/s Virtusa on SNIST.

Mr Vasudeva Rao has informed that the highest CTC of 18.00 lakhs and the average CTC of 4.5 lakhs for the 2017 batch students. The highest CTC was increased to 38.00 lakhs and the average CTC was 5.45 lakhs in case of 2018 batch students. The highest internship stipend was remarkably raised at high with Rs.80,000/- and the average was Rs.15,847/- per month for this batch of students

where 85% of the students were placed. He was also very happy to announce that as on 12/10/2022 the highest CTC is 18.00 lakhs and the average CTC is 6.04 lakhs in case of 2019-23 batch students. The internship amount is Rs.50,000/- per month. 2023 batch placement will go on till May 2023.

Mr Vasudeva Rao has expressed his concern about the following points and sought for the help of the HoDs:

- (a) Attendance of the students in CET, Company-specific Training programs and Placement drives
- (b) Students to use institute's email id
- (c) Students should not be absent without permission after they join internships.
- (d) Accountability of PFCs in ensuring students participation
- (e) All HODs to share one dedicated faculty attached permanently to CDC with less subject load for CDC operations for better Attendance and to Increase placements percentage.

At this point of time, the CEO has suggested Mr Vasudeva Rao to keep the HoDs informed of the training programs, placement drives, students attendance etc.

The Director has suggested to share the list of students absent on a daily basis with the HoDs, immediately after the CET/Placement drive.

Dr Indira Reddy, while appreciating the progress of the CDC towards training and placement activities, has emphasized on the dire need to focus on the placements of the students of the Civil and Mechanical Engineering branches as well.

7. Discussion on the NIRF parameters: Strengthening of Valued Added Courses, Student Development Programs, Faculty Development Programs, etc

The Principal, Dr T Ch Siva Reddy has highlighted the importance of getting NIRF ranking for the institute. He has stated that even a decimal point plays a pivotal role in the NIRF rankings and hence care must be taken on each and every parameter. The CO and PO attainments, faculty experience, placement data would also have weightage. He has presented the NIRF Ranking Parameters and weightage ratio for the year 2022 as below, for perusal of the HoDs:

- (a) Teaching and Learning Resources: 100 Marks with 0.30 weightage
- (b) Research and Professional Practice: 100 Marks with 0.30 weightage
- (c) Graduation Outcomes: 100 Marks with 0.20 weightage
- (d) Outreach and Inclusivity: 100 marks with 0.10 weightage
- (e) Perception: 100 Marks with 0.10 weightage

He has requested all the HoDs and the Director-CDC to focus on the above points, and to submit the data for the NIRF rankings along with proofs.

Further Dr Siva Reddy has informed that the NBA is insisting for batch-wise/ academic-wise COs to be uploaded in the portal. He has requested all the HoDs to

send the data required for NBA within 15 days from now. He suggested the HoDs to prepare the action to be taken points so that they can be addressed easily.

Dr Siva Reddy further suggested the Director- CDC to focus on the number of placements in view of large number of intake. The CDC is required to touch the target of 1400 number of placements and submit the proofs for these purposes.

8. Presentation of the Department's monthly research reports

HoDs have made presentations on the monthly progress of their departments research activities for the month of September 2022. The presentations included the list of publications in the Scopus Indexed and other reputed journals; patents filed/granted; seminars/ conferences/ workshops conducted/ participated; faculty development programs conducted/participated; projects sanctioned by various funding agencies; research proposals submitted seeking grants from internal as well as external agencies; IPR related information; consultancy projects; revenue generated; collaborations achieved; lectures delivered; industry-institute interactions; awards and achievements; research tools utilized; PhDs guided, etc.

The HoD-ECM has informed that though the department has been giving importance to the research activities, there is a nil report for the month of September. He has mentioned that he would make a presentation of the progress of the October month in the next IQAC meeting.

The IQAC has expressed its satisfaction towards the progress of the research activities in the institute. The CEO has suggested the HoD-ECM to motivate the faculty and the students towards research activities.

9. Presentation of the draft of the IQAC Calendar for the upcoming Academic Year

Dr Indira Reddy has informed that she has prepared a calendar of activities to be carried out in an academic year commencing from August 2022 to July 2023 at departmental / institutional level, taking into consideration the institute's almanac and NAAC requirements. Subsequently, she has made a detailed PowerPoint presentation on the IQAC Calendar for the Academic Year 2022-23. She has expressed her happiness for the approval of the CEO for printing Diaries and the IQAC Calendar which will be of very helpful for the departments to comply with the schedule of activities. She has also informed that she has shared the draft of the calendar with all the HoDs seeking their suggestions which will be valued in finalization. She has requested the HoDs to send their inputs by tomorrow on very urgent basis as the IQAC needs to finalize and process for printing.

10. Data collection for submission of NAAC AQAR for the Academic Year 2021-22 - Guidelines by Principal

The Principal, Dr T Ch Siva Reddy has informed that he will have branch-wise discussions with the concerned HoDs/ Faculty Coordinators from the forthcoming Monday onwards to take forward this point. He has assured that he will provide the guidelines and appraise them of the importance of the collection and submission of the data in view of the NAAC criteria.

11. Schedules of meetings with AQAR Departmental Coordinators & address of the Principal

This point has already been covered under the Agenda Point No.10 above.

12. Any other item(s) with the permission of the Chair

(a) Poor percentage of the attendance of the students

The Director, Prof CV Tomy has pointed out that the percentage of the attendance of the students in the classes has become very less which needs to be seriously addressed. He has solicited the reasons and solutions from the HoDs. The Principal Dr T Ch Siva Reddy has further informed that the students are required to meet the 65% of aggregate in the attendance.

Dr V Kumaraswamy has mentioned that there is a need to follow 65% of attendance in aggregate. Dr Indira Reddy has suggested cross-checking of the attendance registers by the HoDs and IQAC. Mr Heera Singh has come forward that his office will take care of sending consolidated attendance details to the HoDs/ IQAC.

Dr Sunil Bhutada has informed that on his observation, the students are coming to college but are not attending to the classes. Dr Aruna Varanasi and Dr SPV Subba Rao have informed that the students are claiming that they need to attend the CET / Placement drives. Dr S Jaffer has suggested for not to issue hall tickets to students who have less than 65% of attendance for examinations. Dr Shirisha has suggested informing the students and parents of the consolidated details of the attendance.

Upon discussion, it has been decided as below:

- (a) The office of the Deputy Register to keep the students and parents informed of the attendance details on a daily basis. Also to inform them of the consolidated details of the attendance.
- (b) Not to issue the Recommendation Letters of any kind to the students who put less than 65% of attendance.
- (c) Disallowing the students who put less than 65% of attendance for examinations.

(b) AICTE-IDEA Lab

Dr SPV Subba Rao and Dr Purushotham have appraised the members of the achievement of the institute in getting sanctioned the IDEA (Idea Development, Evaluation & Application) Lab by the AICTE encouraging the students for application of science and technology engineering and mathematics (STEM) fundamentals towards enhanced hands-on experience, learning by doing and even product visualization. The Principal has informed that this would be a central common facility embedded in the institution, the IDEA Lab will make engineering graduates more imaginative and creative, besides getting back training in the skills like-critical thinking, problem solving, design thinking, collaboration, communication, lifelong learning etc. This lab can facilitate the students and faculty to "engage, explore, experience, express and excel". The institute would

receive funds of nearly Rs.55.00 lakhs from the AICTE as 50% of the estimated budget of the project for 5 years duration. The institute is one of the 40 institutes sanctioned such projects across the country.

(c) Appointment of Non-Teaching Staff to the Departments

Dr C Bhargava pointed out that his department is running shortage of non-teaching staff for conducting experiments. He has requested the CEO for appointment of Non-Teaching Staff on urgent basis. HoDs of other Engineering Branches have also requested for such appointments to meet the need.

The CEO has suggested the HoDs to submit the proposals of their requirement for Non-Teaching Staff to the Principal/ Director for consideration and necessary action.

(d) Feedback of the Parents during the Parent-Teacher Meeting held in September 2022

The IQAC has discussed on the feedback of the parents collected branch-wise during the Parent-Teacher meetings held in the month of September 2022. The CEO has expressed his dissatisfaction with the wrong attendance postings in the portal. There was also a discussion on the suggestions of the parents to conduct the CET programs in-between the theory classes instead of conducting them entirely in the morning/evening sessions.

At this point of time, Mr Heera Singh has made a proposal and requested for approval of the CEO that respective faculty may take snapshot of the attendance register pages (showing total classes conducted) using their mobile phones and send the images [reflecting attendance of the full class] by email to his office, his office will send the consolidated attendance details to the respective students/ parents through Regd. Post with Acknowledgement due, to create seriousness in their minds. He has also requested for approval for sharing the contact details of the Mentors to the students/ parents as a Single Point of Contact for them.

The CEO has suggested the Principal / Director to look into the feedback of the parents and suggestions of Mr Heera Singh, and appropriate feasible action may be taken.

(e) Workshop / Faculty Development Program / Certification Training Program on Outcome Based Education (OBE)

The CEO has approved the proposal of Dr Indira Reddy for organizing a training program pertaining to the Outcome Based Education. Dr Purusushotham has opined that it would be of helpful for the participants if it is a certified training program. The CEO has suggested Dr Indira to take the proposal forward.

In her concluding remarks, Dr Indira Reddy has requested all the HoDs, Deans and Directorsto continue their cooperation and support towards the activities of the IQAC by timely responding to the IQAC mails.

Finally, the meeting ended with thanks.


Director-IQAC




Chairperson-IQAC



**Action Taken Report on the Minutes of the Meeting of the IQAC held on 12-10-2022
at 10:00 Hrs. in the IQAC Chambers**

SL No.	Agenda Item	Resolution	Action Taken
1.	Review of the Action Taken Report and Minutes of the Meeting held on 4th July 2022.	<p>Departments to give priority to following the decisions of the IQAC in the following:</p> <p>(a) Processing controlled documents to the IQAC</p> <p>(b) Conducting Student Satisfaction Survey (SSS)</p> <p>(c) Submission of Mentor-Mentee list / Faculty assignments to the office of the Deputy Registrar for the organization of a training session for Mentors to improve the slow learners</p> <p>(d) Preparation and timely submission of AQAR data in the new format.</p>	<p>(a) The departments are following the controlled document system. All the documents relevant are being attested by the concerned HoD and are certified by the IQAC.</p> <p>(b) The IQAC has conducted the SSS and has prepared the analysis report.</p> <p>(c) The Deputy Registrar has informed that his office has received the Mentor-Mentee List and Faculty Assignments. The office is planning to organize a training session for the mentors shortly.</p> <p>(d) The IQAC has received the relevant information from the departments. The date for submission of the AQAR has been extended by the NAAC till 28/02/2023. The IQAC will update and submit the AQAR within the stipulated time.</p>
2.	Academic and Administrative Audits	<p>(a) The Director-IQAC to ensure completion of the department-level internal Academic Audit</p> <p>(b) The Principal to constitute the Institutional Level - Internal and External Academic & Administrative Audit Committees</p> <p>(c) The Director-IQAC to fix the schedule for audit</p>	<p>The Departments have completed the Department-specific internal audit (1st level audit) and submitted the reports to the IQAC in October 2022.</p> <p>(b) Subsequently, the Principal has constituted the institute-level AAA Committee for 2nd level audit.</p> <p>(c) Accordingly, the Director-IQAC has finalized the department-wise schedule and conducted 2nd level audit. The IQAC has also received the reports, the analysis report is being presented.</p> <p>Further:</p> <p>The IQAC has to receive the members of the External AAA Committee from the Principal to schedule the audit during this month.</p>

3.	Review of the Results of the Examinations	The Committee has reviewed the data presented by the Controller of Examinations (CoE)	The CoE has informed that his office ensures proper evaluation, and declaration of the results within the specified time.
4.	Measures to be taken to improve the results	<p>(a) To focus on the semester-wise review, A22 regulations.</p> <p>(b) Assessing the learning levels of the students and organization of special programs for advanced learners and slow learners.</p> <p>(c) To have mentor-mentee interactions, conducting remedial classes for the students who have backlogs.</p> <p>(d) Dean-Academics to seek approval of the JNTUH for modification of norms pertaining to students' securing internal and external marks</p> <p>(e) Improvising attendance of the students in the classrooms</p> <p>(f) DAB determining the means to achieve the objectives by advising the faculty on teaching methodologies [what to be taught and how to teach], utilization of the learning material prepared by the senior faculty</p> <p>(g) DBA verification of lesson plans and ensuring effective teaching plans</p> <p>(h) feedback of the students pertaining to the teaching of junior faculty for better results.</p>	<p>The departments have informed that they are following the decisions taken in the last IQAC meeting such as assessing the learning levels of the students, organizing remedial courses for slow learners, organizing special programs for advanced learners, effective implementation of lesson plans, steps for improvising the attendance of the students through students' counselling, sending of alert messages to the parents and holding parent-teacher meetings, etc.</p> <p>The Dean-Academics has informed that his office has taken the approval of the JNTUH for the updated norms pertaining to internal and external marks percentage i.e. 35% of 60 external marks and overall 40% of 100 marks to have a student passed the examinations.</p>
5.	Student Innovations and Projects	<p>(a) To enhance the start-ups.</p> <p>(b) To organize an orientation program on incubation for the benefit of the students.</p> <p>(c) Reaching out the alumni and best utilization of the alumni</p>	The Dean-Innovations has informed that she has received the alumni data from all the HoDs. Thereafter she has contacted the alumni. As of now, out of 7 start-ups, 4 were registered in the Yukti Portal. Further, her office is seriously exploring the possibilities to enhance the start-ups and innovation projects. They are also planning to conduct an orientation program on incubation.

6.	Campus Placements and Internships Opportunities	<p>HoDs to ensure-</p> <p>(a) Attendance of the students in CET, Company-specific Training programs and Placement drives</p> <p>(b) Students to use institute's email id</p> <p>(c) Students should not be absent without permission after they join internships.</p> <p>(d) Accountability of PFCs in ensuring students' participation</p> <p>(e) To share one dedicated faculty attached permanently to CDC with less subject load for CDC operations for better Attendance and to Increase placements percentage.</p> <p>The Director-CDC</p> <ul style="list-style-type: none"> - to keep the HoDs informed of the training programs, placement drives, students attendance etc. - to share the list of students absent on a daily basis with the HoDs, immediately after the CET/Placement drive. - CDC to focus on touching the target of 1400 placements and submit proofs 	<p>The Director-CDC has informed that-</p> <p>a) Implemented strict rule on attendance by giving eligibility of dream category companies. Creating WhatsApp groups for easy monitoring on placement drives.</p> <p>2. Students have informed to adhere to use the institute's e-mail ID only for placements purposes.</p> <p>3. Students whose attendance is less after they join internship, the CDC is counselling them in front of their parents in their personal meet in CDC. Now this problem has been mostly solved.</p> <p>4. PFCs Accountability : Time to Time we are sending Mails and placing postings in CDC Coordination Group requesting for accountability of PFCs. Needs HODs support to reduce workload of PFC facilitating the PFCs to spend much time for CDC activities. The HoDs are requested to ensure their sincere involvement.</p> <p>5. The CDC is sharing all JDs and Absentees Information to all HODs and PFCs through mail and Whatsapp group also.</p> <p>6. All Updates are well Informed through CDC COORDINATION Group. The CDC is also sending Placement Update through mail to all stakeholders as earlier.</p> <p>7. As of now @2022 : 1162 Eligible students were placed against a total number of 1303 eligible students. Total Offers :1869 Highest CTC :38 LPA, Average CTC : 5.5 LPA: 91%; Highest Stipend One Lakh & Average :15,847/-</p>
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			<p>As of now @2023 : 701 Eligible students were placed against a total number of 1172 eligible students.</p> <p>Total Offers :926 Highest CTC :30 LPA, Average CTC : 6.5 LPA : 61% (As on 31st Jan 2023); Highest Stipend : 50000</p>
7	Strengthening of Valued Added Courses, Student Development Programs, Faculty Development Programs, etc.	<p>(a) HoDs and CDC to submit the data for the NIRF rankings along with proofs.</p> <p>(b) HoDs for uploading the batch-wise/ academic-wise COs in the NBA portal.</p>	<p>(a) The data has already been submitted for NIRF rankings.</p> <p>(b) The COs will be uploaded as and when the NBA Portal is ready.</p>
8	HOD's Report/presentation on Department's monthly research.	The HoD-ECM to make a presentation of the progress of the research progress.	The presentation of the HoD-ECM is being arranged today.
9	Presentation of draft IQAC Calendar for the upcoming Academic Year.	HoDs to send their inputs on the draft calendar of the IQAC on very urgent basis as the IQAC needs to finalize and process for printing.	<p>The IQAC has received the inputs from the HoDs; finalized the calendar; printed and circulated the calendars to carry out the activities as per the calendar.</p> <p>Thanks to the HoDs, Digital Marketing Team, and the Management for their cooperation in this regard.</p>
10 & 11	Data collection for submission of NAAC AQAR for the A.Y. 2021-22 - Guidelines by Principal.	The Principal, Dr T Ch Siva Reddy to conduct branch-wise discussions with the concerned HoDs/ Faculty Coordinators to appraise them of the importance of the collection and submission of the data in view of the NAAC criteria.	The Principal has conducted the meetings with the HoDs/ Faculty Coordinators. Accordingly, the data has been received by the IQAC. The information is being uploaded within the scheduled time given by the NAAC.
11	Any other item(s) with the permission of the Chair.	<p>(1) Poor percentage of the attendance of the students</p> <p>(a) HoDs to submit the reasons and solutions for the poor percentage of attendance.</p> <p>(b) To cross-check the attendance registers by the HoDs and IQAC.</p>	<p>(a) The HoDshave confirmed that they are cross-checking the attendance registers. The Director-IQAC is planning to inspect the attendance registers.</p> <p>(b) The office of the Deputy Registrar is communicating the attendance details to the students and parents.</p>

		<p>(c) The office of the Deputy Register to keep the students and parents informed of the attendance details on a daily basis. Also to inform them of the consolidated details of the attendance.</p> <p>(d) Not to issue the Recommendation Letters of any kind to the students who put less than 65% of attendance.</p> <p>(e) Disallowing the students who put less than 65% of attendance for examinations.</p>	<p>(c) The students are strictly informed that they are not permitted to write examinations if they do not put the aggregate percentage of attendance.</p>
		<p>(2) AICTE-IDEA Lab</p> <p>(i) this should be used a central common facility to facilitate the students and faculty to "engage, explore, experience, express and excel".</p> <p>(ii) The institute would receive funds of nearly Rs.55.00 lakhs from the AICTE as 50% of the estimated budget of the project for 5 years duration.</p>	<p>(a) This AICTE-IDEA Lab is being used as a central common facility, facilitating the students and faculty to engage, explore experience, express and excel.</p>
		<p>(3) Appointment of Non-Teaching Staff to the Departments</p> <p>HoDs to submit the proposals of their requirement for Non-Teaching Staff to the Principal/ Director for consideration and necessary action.</p>	<p>The HoDs have submitted the proposals of their requirement for appointment of non-teaching staff. They are under the consideration of the Principal and the Director.</p>
		<p>(d) Feedback of the Parents during the Parent-Teacher Meeting held in September 2022</p> <p>The CEO has suggested the Principal / Director to look into the feedback of the parents and the following suggestions of Mr Heera Singh to take appropriate feasible</p>	<p>Feedback was taken and the report is submitted to IQAC</p>

		<p>c) Workshop / Faculty Development Program / Certification Training Program on Outcome Based Education (OBE)</p> <p>The CEO has approved the proposal of Dr Indira Reddy for organizing a training program pertaining to the Outcome Based Education.</p> <p>Dr Purusushotham has opined that it would be of helpful for the participants if it is a certified training program. The CEO has suggested Dr Indira to take the proposal forward.</p>	<p>The IQAC has organized a One-Day Workshop on "<i>Defining COs, CO-PO Attainment and CO-PO Calculations</i>" on 22/10/2022 in college campus with Prof. T. Ramesh Adjunct Faculty, NIT, Warangal, as Resource Speaker.</p> <p>About Sixty (60) college faculty members have benefitted from this Workshop.</p> <p>The IQAC is planning to conduct a national-level workshop/ training program on OBE taking into consideration the suggestion of Prof Purushotham as a certified training program.</p>
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B. Indira Reddy

Dr. B. Indira Reddy
Director - IQAC

