



SREENIDHI
EDUCATIONAL GROUP

SREENIDHI
INSTITUTE OF
SCIENCE AND
TECHNOLOGY



IQAC Meeting

TIME 11:00 AM 23rd September, Wednesday, 2023 AT IQAC CHAMBER

Agenda:

1. NAAC AQAR for the A.Y. 2022-23 - Guidelines by Principal.
2. Internal Academic audit for 2022-23 – preparation and guidelines by IQAC Director
3. Approval of Internal Academic Audit Format. And Audit schedule
4. Any other item(s) with the permission of the Chair.


Director-IQAC


Chairperson-IQAC



PRINCIPAL
Sreenidhi Institute of Science and Technology
Yamnampet (V), Ghatkesar (M), Medchal (Dist)
Telangana State - 501 301.



18 AC Meeting.

Date: 23/09/23

MEMBERS PRESENT

S. No.	Name	Designation	Dept.	Signature
1	Dr. T. Ch. Shiva Reddy	Principal		
2	Dr. V. Kumara Swamy	Assoc. Dean (Acad.)	ECE	
3	Dr. MD. Jaffar	Prof. & HEAD	CSE-DS	
4	Dr. SYED JAHANGIR	Associate Prof	ECE	
5	Dr. Subhani Shauik	Assoc. Prof. & Assoc. Head	IT	
6	Dr. K. Srinivasulu Reddy	Professor	ME	
7	Dr. M. Rama Chandra	Assoc. Prof	CSE	
8	Dr. Y. Sreenivasulu	Assoc. prof	ECE	
9	Dr. K. SATEESH KUMAR	Asst. professor	ECM	
10	Dr. RAMASWAMY J	Assoc. Prof	ECE	
11	CH. K. SURESH RAO	Asst. prof	EEE	
12	R. LAXMANA RAO	ASSISTANT PROFESSOR	CIVIL	
13	Dr. G. Ramesh	ASSOC. PROFESSOR	EEE	
14	G. Lingaiah	Asst. prof	CSE-CS	
15	Geeta Venkata	Asst. Prof	CSE-CS	
16	Dr. P. N. Siva jyothi	Assoc. Prof	IT	
17	D. Srinivas	Asst. Prof.	AIML	
18	B. Lavanya	Asst. prof	CIVIL	
19	Dr. T. Granthi Kumar	Asst. Prof	Chemistry	
20	Syed Thayyab Hussain	Asst. prof.	CSE-DS	

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principal.

B. Indira
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10 AC - Director



***Minutes of the IQAC Meeting held on Saturday, 23rd September, 2023
at 10:30 hrs in the IQAC Chambers***

Members Present

1. Dr. T. Ch. Siva Reddy, Principal & Chairperson-IQAC
2. Dr. B. Indira Reddy, Professor of IT Dept & Director-IQAC
3. Dr. V. Kumara Swamy, Professor of ECE Dept. & Assoc. Dean - Academics

Faculty Members Present

1. Dr. Md. Jaffer, HoD-CSE-DS
2. Dr. S. P. V. Subba Rao, HoD-ECE
3. Dr. T. V. Narayana Rao, HoD-CSE-Internet of Things
4. Dr. K. Srinivasallu Reddy, Professor-Mechanical
5. Dr. Syed Jahangir, Associate Professor-ECE
6. Dr. Subhani Shaik, Associate Professor-IT
7. Dr. M. Rama Chandra, Associate Professor-CSE
8. Dr. Y. Sreenivaslu, Associate Professor-ECE
9. Dr. Sateesh Kumar, Associate Professor-ECM
10. Dr. Rama Swamy, Associate Professor-ECE
11. Dr. P. N. Siva Jyothi, Associate Professor-IT
12. Dr. G. Ramesh, Associate Professor-EEE
13. Dr. T. Kranthi Kumar, Associate Professor-Chemistry
14. Dr. A. Sandhya rani, Associate Professor-SMS
15. Dr. N. Venkatesh, Associate Professor- Civil
16. V. Geeta, Assistant Professor-CSE-Data Science
17. D. Srilatha, Assistant Professor-CSE-AILM
18. B. Lavanya, Assistant Professor-Civil
19. Syed Thayab Hussain, Assistant Professor- CSE-Data Science
20. Ch. V. S. Giri Rao, Assistant Professor-EEE
21. R. Laxman reddy, Assistant Professor-Civil
22. G. Lingaiah, Assistant Professor, CSE-Cyber Security
23. N. Swapna, Assistant professor, ECM
24. P. Radhika, Assistant professor, CSE - Cyber Security

At the Outset **Dr. T. Ch. Siva Reddy**, the Principal, welcomed the NAAC Criteria Departmental wise coordinators and enlightened that the meeting is convened to discuss about the preparations to be made for NAAC AQAR in line with SSR.

Following that Dr. T. Ch. Siva Reddy, Principal, has taken the agenda points for discussion.

Minutes:

1. Discussion with AQAR criteria heads of Criteria 1 and 3

The Principal Prof. T. Ch. Siva Reddy given an introductory Power Point Presentation on the Criteria I & III covering all the metrics.

During the Presentation he has created awareness among the Coordinators and emphasized on the importance of Criteria – I, II & III which needs to be adhered too. The Three Criteria's – I, II & III I have a weightage of 600 altogether. We have to achieve more points to obtain adequate scores to achieve institute's aim of getting an 'A++' grade in the NAAC Accreditation.

Further he also informed that there would be series of meetings to be held with all the Departmental and Overall Criteria Coordinators wherein he will take up all the issue faced in Detail.

Dr. T. Ch. Siva Reddy informed that the data collection is to be done in the prescribed NAAC format with proofs / supporting documents. This is essential otherwise the data provided to NAAC will not be considered during data verification. We have SOP's in place facilitating all the departments to follow the same uniquely to overcome the difficulty of making the data Available. Hence, all the Criteria Coordinators are advised to ensure that the data is in the prescribed format and the supporting documents are as per NAAC Standard Operating Procedures (SOP). The overall Criteria Coordinators are requested to monitor in this regard.

Dr. T. Ch. Siva Reddy Further, also advised to get the data required for Criteria – III (Research, Innovation and Extension) from Dr. Shruti Bhargav, Dean- Innovation.

While discussing extension activities namely 1) Sports, 2) NCC & 3) NSS, the Principal expressed his opinion that the In-charges of these activities are doing well in maintaining data along with proofs, and all the Criteria Coordinators are advised to coordinate with them for the data required for these activities.

2. Data collection for submission of NAAC AQAR for the A.Y. 2022-23 - Guidelines by Principal.

Dr. T. Ch. Siva Reddy informed that the data required for AQAR for the A.Y. 2022-23 will be taken care of by the Director, IQAC. He advised the director IQAC to collect the data in line with SSR along with supporting documents and take the assistance of the Dean and Associate Dean Academics. For further assistance, if required, Dr. T. Ch. Siva Reddy, the Principal also may be contacted in this regard.

Once the AQAR is ready a NAAC expert from the Private Engineering College will be called for evaluation.


3. Dr. B Indira- Director IQAC presented a template for Internal Academic Audit to be filled by the departments. The Audit format was approved in the meeting by HODs, Deans and the Principal. The Principal Prof T. Ch. Siva Reddy urged IQAC Director to prepare the audit schedule and said that after Internal Academic audit external audits may be planned.

In his concluding remarks, Dr. T. Ch. Siva Reddy, has requested cooperation from all the NAAC Coordinators and work towards institute's aim of getting an 'A++' grade in the NAAC Accreditation.

Finally, the meeting ended with thanks.


Prof B Indira Reddy
Director-IQAC




Prof. T. CH. SIVA REDDY
Chairperson - IQAC &
Principal- SNIST

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