



SREENIDHI INSTITUTE OF SCIENCE AND TECHNOLOGY
(An Autonomous Institution, Accredited by NAAC with 'A' Grade and NBA of AICTE)
(Recipient of TEQIP Phase I and Phase II under World Bank Assistance)
Yamnampet, Ghatkesar, Hyderabad 501 301.

July 7, 2018

CIRCULAR

All the members of IQAC are requested to attend the meeting scheduled to be held on 14-07-2018 (Saturday) at 3.00 p.m. in the Chambers of the Executive Director to discuss the following Agenda.

Agenda:

1. Discussion on offering software training to B.Tech II year students for two weeks on various software available in the department for improving the performance of students in the campus recruitment and in their future
2. Purchase of Indian standard books from B.I.S. Moulali.
3. Deputing faculty and staff to undergo practical training in industries or research labs during summer vacation.
4. Discussion on involving faculty members to work on research projects like driverless car and artificial heart etc. to improve the research ideas.
5. Discussion on using mentoring books for each student, which will be used for all the four years and contains full data about the student.
6. Encouraging the students to concentrate and make use of lab projects, group projects, industry oriented mini-projects, main project for developing innovative ideas and publishing papers.
7. Discussion on establishing technical associations in each branch of engineering and encouraging the students to start student chapters of IEEE, CSI, IETE, IE(India),
8. Any other matter with the permission of Chair.


PRINCIPAL

To
All the Members of IQAC
Copy to Executive Director for his kind information.



SREENIDHI INSTITUTE OF SCIENCE AND TECHNOLOGY

(An Autonomous Institution)

Yamnapet, Ghatkesar, R. R. Dist., A.P. – 501 301

Minutes of the IQAC Meeting held on 14.07.2018 at 3:00 p.m. in the Chambers of the Executive Director.

Members present

Sl.No	Designation	Nominee	Name	Signature
1	Chairperson	Principal	Dr.T.Ch.Siva Reddy, Principal	
2	Management Representative	Executive Director	Dr.P.Narasimha Reddy, Executive Director	
3	Senior Administrative Officers	Registrar	Mr.Ch.Sambaiah Registrar	
4		Admin. Officer	Mr.T.Radhakrishna Admn. Officer	
5	Members	Teachers	Dr.Aruna Varanasi	
6			Dr. V V S Balram	
7			Dr. K. Sasidhar	
8			Dr. S. P. V Subba Rao	
9			Dr. Bhargava	
10			Dr. A Purushotham	
11			Dr. K. Sitaram	
12			Dr. K S R Siva Sai	
13			Dr. M. Sukanya	
14			Dr. P. Venkat Reddy	
15	Special Invitee		Prof. K. Kishan Rao, Prof. of ECE	
16	Special Invitee		Prof. M. Komaraiah, Prof. of ME	
17	Member (From Local Society)	EX Sarpanch Yamnapet Ghatkesar	Corporator of Yamnapet, in Ghatkesar Municipality	
18	Members	Student	Ms. T. Pratyusha IV CSE 16311A0546	
19	Member	Alumni	Ketan Desh Pande Manager, Open Text Engineering , President Alumni Association of SNIST	
20	Member	Employer	Mr. Snehal Bhutrada, HR Manager, Zemoso Labs, Hyderabad.	
21	Member	Industrialist	J.Narender Reddy, Managing Director, Nucleonics Pvt. Ltd.	
22	Director - IQAC	Member Secretary	Dr.P V S Srinivas, Prof. CSE	



SREENIDHI INSTITUTE OF SCIENCE AND TECHNOLOGY

(An Autonomous Institution)

Yamnampet, Ghatkesar, R. R. Dist., A.P. – 501 301

Minutes of the IQAC Meeting held on 14.07.2018 at 3:00 p.m. in the Chambers of the Executive Director.

1. It is decided to impart software training to the B.Tech II year students during vacation for a period of one to two weeks based on the software available in the department to improve the performance of students.
2. It is decided to purchase the standards from Bureau of Indian Standards (B.I.S), Moulali and using them in various labs, course files, theory subjects, so that students can have good understanding about the usage of standards. All the HoDs are requested to depute the faculty members to go through and select the books based on the usage in the curriculum.
3. It is decided to depute faculty and staff to undergo practical training during summer vacation, so that the knowledge gained will be very much useful while teaching the subject.
4. It is decided to involve faculty members from different departments who are having innovative ideas in designing and fabricating "Driverless Car" and "Artificial Heart". It is also decided to depute faculty members to attend conferences and research labs to discuss with the problems with the researchers engaged in this field about the problems encountered at every stage.. Management is to be requested to finance for such R&D activities and travel grants for visiting places in India and Abroad.
5. It is decided to print mentoring books which will be started in first year and the same can be handed over to the second year teacher. The book contains, attendance, Mid sessional marks, curricular and co-curricular activities publications etc. Each and every student will be guided and counseled regularly so that students will be regular and at times the parents can be called and complete history can be shown. If the attendance is too low an undertaking from the parent & student can be taken to see that the student attendance and overall behaviour will be improved.
6. It is decided to inform all the HoDs and faculty members to encourage the students to concentrate on various projects done in the Lab projects and upto main project so that any innovative ideas can be published as papers and good quality projects can be sent for patents.
7. All the HoDs and faculty members are to encourage the students to establish Technical Associations, so that they can organize seminars, quiz competitions, workshops bridge courses, TED talks and make use of virtual labs, which will enhance their knowledge and they can get job in a reputed industry job.
8. Any other matter with the permission of Chair.


PRINCIPAL

To
All the Members of IQAC
Copy to Executive Director for his kind information.



REENIDHI INSTITUTE OF SCIENCE AND TECHNOLOGY
(An Autonomous Institution, Accredited by NAAC with 'A' Grade and NBA of AICTE)
(Recipient of TEQIP Phase I and Phase II under World Bank Assistance)
Yamnampet, Ghatkesar, Hyderabad 501 301.

**Action Taken Report On The Minutes Of The Meeting Held On 14-07-2018 At 3:00 Pm
In The Chambers Of The Executive Director**

S.No.	Item No.	Resolution	Action Taken
1	Discussion on offering software training to B.Tech II year students for two weeks on various software available in the department for improving the performance of students in the campus recruitment and in their future	It is decided to impart software training to the B.Tech II year students during vacation for a period of one to two weeks based on the software available in the department to improve the performance of students.	Lateral entry students are provided in their II year - I semester the training on software available in the respective departments for a month by arranging special classes in the evening from 4:30 pm to 6:30 pm.
2	Purchase of Indian standard books from B.I.S. Moulali.	It is decided to purchase the standards from Bureau of Indian Standards (B.I.S), Moulali and using them in various labs, course files, theory subjects, so that students can have good understanding about the usage of standards. All the HoDs are requested to depute the faculty members to go through and select the books based on the usage in the curriculum.	Heads of the departments are requested to identify the B.I.S. standard books for B.Tech and M.Tech programs conducted by each department. HoDs identified the book and directed the library to procure the same.
3	Deputing faculty and staff to undergo practical training in industries or research labs during summer vacation.	It is decided to depute faculty and staff to undergo practical training during summer vacation, so that the	The technical and laboratory supporting staff are deputed to industries in and around Hyderabad for practical Training during summer vacation. More than 40 staff

		knowledge gained will be very much useful while teaching the subject.	are benefitted by this.
4	Discussion on involving faculty members to work on research projects like driverless car and artificial heart etc. to improve the research ideas.	It is decided to involve faculty members from different departments who are having innovative ideas in designing and fabricating "Driverless Car" and "Artificial Heart". It is also decided to depute faculty members to attend conferences and research labs to discuss with the problems with the researchers engaged in this field about the problems encountered at every stage.. Management is to be requested to finance for such R&D activities and travel grants for visiting places in India and Abroad	The committees has been formed for the following research projects. 1.Driverless car 2.Sreenidhi Satellite work is being initiated and trial runs have conducted on the above project at TIER, Hyderabad.
5	Discussion on using mentoring books for each student, which will be used for all the four years and contains full data about the student.	It is decided to print mentoring books which will be started in first year and the same can be handed over to the second year teacher. The book contains, attendance, Mid sessional marks, curricular and co-curricular activities publications etc. Each and every student will be guided and counseled regularly so that students will be regular and at times the parents	The Mentoring, books are given to all students free of cost and the entries are being checked by the faculty from time to time.

		can be called and complete history can be shown. If the attendance is too low an undertaking from the parent & student can be taken to see that the student attendance and overall behaviour will be improved.	
6	Encouraging the students to concentrate and make use of lab projects, group projects, industry oriented mini-projects, main project for developing innovative ideas and publishing papers	It is decided to inform all the HoDs and faculty members to encourage the students to concentrate on various projects done in the Lab projects and upto main project so that any innovative ideas can be published as papers and good quality projects can be sent for patents.	<p>The students are encouraged to take up practical projects and are assisted in developing prototype models.</p> <p>So far more than 30 model are prepared by the students and cut of which 6 are filed as patents.</p>
7	Discussion on establishing technical associations in each branch of engineering and encouraging the students to start student chapters of IEEE, CSI, IETE, IE(India),	All the HoDs and faculty members are to encourage the students to establish Technical Associations, so that they can organise seminars, quiz competetions, workshops bridge courses, TED talks and make use of virtual labs, which will enhance their knowledge and they can get job in a reputed industry job.	The Institute has IEEE, CSI, IETE and student chapters. HoDs are requested to enroll more number of students in these professional bodies so that more number of activities can be conducted as a part of these associations.
8	Any other matter with the permission of Chair		


PRINCIPAL

PRINCIPAL

Sreenidhi Institute of Science and Technology
Yamnapet (V), Ghatkesar (M)
Medchal (Dist) Telangana-501 304